

CITY OF DECATUR
BOARD OF PUBLIC WORKS & SAFETY MINUTES
APRIL 6, 2010

The City of Decatur Board of Public Works and Safety met on Tuesday, April 6, 2010 at 6:00 p.m. at City Hall in Council Chambers. Members present were Mayor John Schultz and Board members Bill Karbach and Ken Meyer. Also present was City Attorney, Tim Baker and Clerk-Treasurer, Phyllis Whitright.

The meeting was called to order by Mayor John Schultz. The Clerk-Treasurer emailed the minutes from March 16th, there were no corrections or amendments offered. Meyer made a motion to approve the minutes as emailed, Schultz seconded the motion. Motion carried.

The Clerk-Treasurer received an invoice from Commonwealth Engineers, Inc. for engineering services for the month of February 2010 for the Wastewater Improvements Project totaling \$757.00. Karbach made a motion to approve the invoice, Meyer seconded the motion. Motion carried. The Clerk-Treasurer will forward the invoices to the State Revolving Fund Loan Program for payment.

The Mayor hired Bob Ladd after he retired to train his replacement, Dan Rickord as Utilities Auditor. Ladd submitted an invoice for consulting and training fees totaling \$6,960.00 for 116 hours from Dec. 29, 2009-Feb. 5, 2010. No rate of pay was established before hiring Ladd. The State Board of Accounts recommended holding payment of the invoice until a contract or the Board over the Utilities approves the rate of pay. Karbach made a motion to accept the invoice, but for future services, the City Attorney was directed to draw up a contract to establish a rate of pay to be limited to training only. Meyer seconded the motion. Motion carried. The City Attorney commented even though the Board approves the rate of pay, the invoice will still need to be submitted with a claim for Council's approval.

Nathan Rumschlag, a Decatur resident was present to observe the meeting. Rumschlag offered his services to the City as a civil engineer. Rumschlag is currently working for SCO Engineering in Fort Wayne.

Mayor Schultz requested the Sewer project at 224 East & Belmont Road (Townsend Tires) be paid from the Riverboat fund. The project is estimated to cost \$17,800.00. Meyer made a motion to approve paying for the project with Riverboat funds, Karbach seconded the motion. Motion carried.

The Mayor has received more complaints about horse manure on city streets. At this time the Board members suggested the Street Department to clean up the manure on the streets, and then the Mayor will contact other cities, Topeka and LaGrange to see if they have an ordinance to handle this problem.

Council members, Charlie Cook, Bill Crone, Matt Dyer, and Barb Engle attended the Board of Works meeting.

Mayor Schultz announced the Plan Commission unanimously passed the rezoning for St. Mary Catholic Church to rezone two (2) lots across from the church on 4th Street and also a portion of a lot along the alley on Madison Street from R-1 Residence to B-2 General Business. Final approval will come before Council at their meeting.

A discussion on consolidating city and county dispatchers took place. Mayor will contact the Sheriff again to get his input.

Mayor Schultz requested for the City Attorney, Tim Baker to negotiate with Dan Buchan to handle the Anthony Wayne project. Baker commented Buchan is concerned with the dollar amount he needs to contribute, so more soil conservation is being done. Baker remarked this project will be beneficial for both parties, making Buchan's farm ground more farmable and allow drainage improvements to Anthony Wayne addition. Baker also mentioned easements will need to be purchased and soliciting bids for excavating will need to be done for this project. The cost for this project will be approximately \$250,000.00. The Street Commissioner, Jeremy Gilbert estimated the cost for paving to be \$100,000.00. All paving would occur in 2010. Gilbert will ask LICA if they would allow half the payment for paving in 2010 and the other half to be paid in 2011. The paving would be paid from the MVH-Street fund for 2010 and 2011. Another \$100,000.00 for this project will be paid from the Storm Water fund. The Mayor will request the remaining \$50,000.00 to be paid from CEDIT or CCD funds at a later date.

Street Commissioner, Jeremy Gilbert presented quotations from Pavement Solutions, Inc., for \$.495 cents per square yard, and Pavement Maintenance Systems, LLC for \$.62 cents per square yard for preventive crack sealing for thirteen (13) city streets. Gilbert reported, due to revenue losses, no preventive work was done last year. Currently \$50,000 is budgeted in MVH-Street (436) repairs and maintenance account. Gilbert is requesting to spend \$29,860.88, which is the lowest quote amount from Pavement Solutions, Inc. Meyer made a motion to approve the quote from Pavement Solutions, Karbach seconded the motion. Motion was unanimous.

Gilbert also requested approval from the Board members to allow Hank Mayer from Adams County Solid Waste District to hire the Go Green Company to grind and remove the brush and chip piles at the compost site. The cost to the city would be \$2,190.00. Karbach made a motion to approve the request, Meyer seconded the motion. Motion carried.

Police Chief, Ken Ketzler announced Patrol Officer, Michelle Affolder is now retired and is requesting to replace her position. Ketzler stated it would take a couple of months before hiring, due to the application process, but would be ready by June. Ketzler also mentioned the monies are still in the Police Department's budget this year for a patrolman. The Mayor was hesitate to re-hire anyone at this time since the lost in revenues due to the tax caps is anticipated to be \$240,000, and the cost for health insurance is unknown at this time. Board member, Bill Karbach commented the Police Department is short one officer now, due to a Patrol Officer is working at North Adams Community Schools. Both, Ketzler and Deputy Police Chief, Greg Cook voiced their concern for having only one officer on the road. Ketzler requested to at least allow him to take applications, and then by the time this process is complete the Mayor will have a better idea of the financial situation. Karbach made a motion to allow the Police Chief to accept applications, Meyer seconded the motion. Motion carried.

There being no further business, Karbach made a motion for adjournment. Meyer seconded the motion. Motion carried. The meeting was adjourned at 7:10 p.m.